

Minutes of Travis County Emergency Services District #3

April 22, 2024

Attached to and incorporated into these minutes is a copy of the official agenda for the April 22, 2024 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, David Detwiler, and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Herb Holloway, Firefighter Patton, and visitor Chuck Brotherton.

Under Agenda Item 3: Chuck Brotherton a County Executive of Emergency Services discussed his job overview and department.

Under Agenda Item 4: The minutes of the March 25, 2024 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 5: The Treasurers Report ending March 2024 was reviewed. Commissioner Villanacci moved to approve. Commissioner Knight seconded the motion, which was carried unanimously.

Under Agenda Item 6: Checks over \$2,000 from March 20, 2024 to April 18, 2024 were reviewed. Commissioner Knight moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 7: The Investment Officer's quarterly report was reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 8: Chief Wittig presented the Sales Tax reports.

Under Agenda Item 9: Chief Wittig presented the Monthly Status Report.

Under Agenda Item 10: It was announced that the next ESDCC Meeting might be held in May at CTECC.

Under Agenda Item 11: President New called a closed meeting under section 551.072 of the Texas Government Code at 8:08 p.m. relating to Real Estate discussion. The Closed meeting was reopened into the Regular meeting at 8:17 p.m. Commissioner Villanacci moved to engage Commercial Realtor Cathy Coneway. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 12: President New called a closed meeting under section 551.074 of the Texas Government Code at 8:18 p.m. relating to Personnel Matters. The Closed meeting was reopened into the Regular meeting at 8:55 p.m. Mr. New reported after the discussion no actions were taken.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on May 20, June 24, and July 22, 2024 at Station 302.

Under Agenda Item 14: Meeting was adjourned at 8:57 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, April 22, 2024 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the March 25, 2024 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for March 2024.
6. Approve payments over \$2,000 from March 20 to April 18, 2024.
7. Review and approve Investment Officers Report.
8. Review Sales Tax Statistics
9. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
10. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
11. Under Texas Government Code 551.072 (Deliberations about Real Property) the Board will call for a CLOSED MEETING.
12. Under Texas Government Code 551.074 (Deliberations about Personnel Matters) the Board will call for a CLOSED MEETING
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on April 18, 2024.

By: _____ Herb Holloway, Business Manager